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**Members are reminded to bring their Agendas from the Cabinet Meetings held on xx and xx with them to the meeting**

3 January 2019

## **Full Council Meeting**

To all Members of the Full Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on Wednesday, 9th January, 2019 **at 6.00 pm** in the Council Chamber - Council Chamber to transact the business set out below:

A handwritten signature in black ink, appearing to read "N. V. Lynn".

Nigel Lynn  
Chief Executive

## **AGENDA**

1. **Apologies for absence**

2. **Declarations of interest**

Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time

3. **Public Question Time**

To receive questions from the public (for a period of up to 15 minutes)

4. **Questions from Members with Pecuniary/Prejudicial Interests**

To receive questions from Members with pecuniary/prejudicial interests (for a period of up to 15 minutes)

5. **Petitions**

To consider any petitions received from the public.

6. **Minutes** (Pages 1 - 16)

To approve as a correct record the Minutes of the Meeting of the Council held on 7 November 2018.

7. **Chairman's Announcements**

To receive such announcements as the Chairman may desire to lay before the Council.

8. **Urgent Matters**

To deal with business not otherwise specified in the Council summons which, in the opinion of the Chairman of the Council (in consultation with the Chief Executive), is business of such urgency as to require immediate attention by the Council.

**REPORTS FROM CABINET, OVERVIEW SELECT, REGULATORY AND STANDARDS COMMITTEES, AND FROM WORKING PARTIES AND WORKING GROUPS**

9. **Special development Control Committee - 24 October 2018 and the Reconvened Special Development Control Committee - 13 November 2018**

The Chairman, Councillor Bower, will present the Minutes from the Special meeting of the Development Control Committee held on 24 October 2018. These include the Minutes from the Reconvened Special Development Control Committee held on 13 November 2018.

10. **Cabinet - 12 November 2018**

The Chairman, Councillor Mrs Brown, will present the Minutes from the Cabinet meeting held on 12 November 2018. There are recommendations at:

- Minute 239 [Budget Monitoring Report to 30 September 2018] – to view the Officer's report and Appendix, please click on this link – [Report](#) and [Appendix](#)

11. **Development Control Committee - 14 November 2018**

The Chairman, Councillor Bower, will present the Minutes from the meeting of the Development Control Committee held on 14 November 2018. There are no recommendations.

**12. Audit & Governance Committee - 15 November 2018**

The Chairman, Councillor Chapman, will present the Minutes from the meeting of the Audit & Governance Committee held on 15 November 2018. There are recommendations at;

- Minute 263 [Treasury Management – Mid-Year Review – 2018/19] – to view the Officer’s report, please click on this link – [Report](#)

**13. Overview Select Committee - 20 November 2018**

The Chairman, Councillor Dingemans, will present the Minutes from the meeting of the Overview Select Committee held on 20 November 2018. There are no recommendations.

**14. Environment & Leisure Working Group - 27 November 2018**

The Chairman, Councillor Hitchins, will present the Minutes from the meeting of the Environment & Leisure Working Group held on 27 November 2018. There are no recommendations.

**15. Constitution Working Party - 28 November 2018**

The Chairman, Councillor Mrs Bower, will present the Minutes from the meeting of the Constitution Working Party held on 28 November 2018.

*The Minutes will be circulated separately and any recommendations will be reported at the meeting.*

**16. Special Overview Select Committee - 3 December 2018**

The Chairman, Councillor Dingemans, will present the Minutes from the Special Meeting of the Overview Select Committee held on 3 December 2018. There are no recommendations.

**17. Planning Policy Sub-Committee - 5 December 2018**

The Chairman, Councillor Bower, will present the Minutes from the meeting of the Planning Policy Sub-Committee held on 5 December 2018. There are recommendations at:

- Minute 4 [Arun Local Development Scheme] – to view the Officer’s report, please click on this link – [Report](#) and [Appendix](#)
- Minute 5 [Statement of Community Involvement] – to view the Officer’s report and Appendix, please click on this link - [Report](#) and [Appendix 1](#) and [Appendix 2](#)

**18. Cabinet - 10 December 2018**

The Chairman, Councillor Mrs Brown, will present the Minutes from the meeting of Cabinet held on 10 December 2018. There are recommendations at:

- Minute 295 [Housing & Homelessness Strategy 2019-2021] - to view the Officer's report and Appendices, please click on this link – [Report](#) and [Appendix 1](#) and [Appendix 2](#)
- Minute 299 [Overview Select Committee – 3 December 2018 – Minute 284 – Council Tax Reduction Scheme (Working Age) – to view the Minutes from the meeting of the Special Overview Select Committee held on 3 December 2018 and the Officer's accompanying report – please click on these links: [Minutes](#) and [Report](#)

**19. CEO Remuneration Committee - 11 December 2018**

The Chairman, Councillor Wotherspoon, will present the Minutes from the meeting of the Committee held on 11 December 2018. There are recommendations at:

- Minute 304 [Chief Executive's Remuneration For 2018/19] – to view the Officer's report, please click on this link – [Report](#) and [Appendix](#)

**20. Development Control Committee - 12 December 2018**

The Chairman, Councillor Bower, will present the Minutes from the meeting of the Development Control Committee held on 12 November 2018.

*The Minutes will be circulated separately and any recommendations will be reported at the meeting.*

**21. Housing & Customer Services Working Group - 13 December 2018**

The Vice-Chairman, Councillor Mrs Porter, will present the Minutes from the meeting of the Housing & Customer Services Working Group held on 13 December 2018.

*The Minutes will be circulated separately and any recommendations will be reported at the meeting.*

**22. Licensing Committee - 14 December 2018**

In the absence of the Chairman and Vice-Chairman, Councillor Hitchins, will present the Minutes from the Licensing Committee held on 14 December 2018.

*The Minutes will be circulated separately and any recommendations will be reported at the meeting.*

**23. Motions**

To consider any Motions submitted in accordance with Council Procedure 14.

**24. Questions from Members**

To consider general questions from Members in accordance with Council Procedure Rule 13.3.

**OFFICER REPORTS**

**25. Ford Parish Council Neighbourhood Plan Referendum - 8 November 2018**

The Ford Neighbourhood Development Plan Referendum was held on 8 November 2018.

As more than 50% of those voting on the day, voted 'yes' then the Council, as the local planning authority, under section 61E(4) of the 1990 Act, needs to bring the plan into force. This 'making' of the plan will give it legal force and it will form part of the statutory Development Plan for that area.

This report will be circulated separately.

**26. Committee Memberships**

Any changes to Committee Memberships that need noting by the Council will be reported at the meeting.

**27. Representation on Outside Bodies**

The Council is asked to approve any changes to its representation on Outside Bodies.

- Members are reminded that if they have detailed questions, would they please inform the relevant Cabinet Member/Chairman and/or Director in advance of the meeting in accordance with the Council Procedure Rules
- Copies of the reports on the recommendations from the Cabinet Meetings have been previously circulated to Members and Members are asked to bring their copies with them to the meeting. Further copies are available from the Committee Manager
- Copies of the reports on the recommendations from the other Committees are attached, where appropriate